

**MINUTES OF
LOWER ELKHORN NATURAL RESOURCES DISTRICT
BOARD OF DIRECTORS MEETING**

7:30 p.m., Thursday, May 22, 2014
Lifelong Learning Center
601 East Benjamin, Norfolk, Nebraska

The Board of Directors Meeting of the Lower Elkhorn Natural Resources District was called to order by Chairman Joel Hansen on Thursday, May 22, 2014 at the Lifelong Learning Center, 601 East Benjamin, Norfolk, Nebraska. Chairman Hansen informed the Board and those attending of the Publication of Meeting Notice in the Norfolk Daily News on May 16, 2014 and the Nebraska Open Meetings Act information posted.

Roll call was taken by Programs Coordinator Linda Unkel with 12 of 15 Directors present. Present: Anderson, Carlson, Gustafson, Huntley, Kluthe, Krueger, Loftis, Peitzmeier, Schultz, Tighe, Zessin, Hansen. Absent: Meyer, Shafer, Shelton. Directors Shelton and Shafer were excused absences.

Motion was made by Zessin and seconded by Krueger to adopt the agenda. Aye: Anderson, Carlson, Gustafson, Huntley, Kluthe, Krueger, Loftis, Peitzmeier, Schultz, Tighe, Zessin, Hansen. Nay: None. Absent: Meyer, Shelton, Shafer. MOTION CARRIED.

The reading and/or action on the minutes of the April 24, 2014 Board of Directors meeting was next on the agenda. Motion was made by Schultz and seconded by Kluthe that the minutes of the April 24, 2014 Board of Directors meeting be approved as printed. Aye: Anderson, Carlson, Gustafson, Huntley, Kluthe, Krueger, Loftis, Peitzmeier, Schultz, Tighe, Zessin, Hansen. Nay: None. Absent: Meyer, Shelton, Shafer. MOTION CARRIED.

A Public Hearing was held regarding amendments to the District's Groundwater Management Area Rules and Regulations to authorize district staff to administratively modify well permits from replacement water wells into new water wells. Chairman Hansen closed the public hearing.

Motion was made by Krueger and seconded by Anderson to: (i) approve changes to the Lower Elkhorn Natural Resources District Groundwater Management Rule 3.14 as presented by staff and marked as Exhibit Five (5) to the public hearing record; (ii) adopt an Order of Designation to amend Rule 3.14; and (iii) authorize the staff to take all action necessary to place the rule changes into effect. Aye: Anderson, Carlson, Gustafson, Huntley, Kluthe, Krueger, Loftis, Peitzmeier, Schultz, Tighe, Zessin, Hansen. Nay: None. Absent: Meyer, Shelton, Shafer. MOTION CARRIED.

The Finance Subcommittee report was given by Treasurer Chris Carlson. Motion was made by Carlson and seconded by Anderson to approve income in the amount of \$1,110,056.31 and expenses in the amount of \$299,905.86 as printed and distributed. Aye: Anderson, Carlson, Gustafson, Huntley, Kluthe, Krueger, Loftis, Peitzmeier, Schultz, Tighe, Zessin, Hansen. Nay: None. Absent: Meyer, Shelton, Shafer. MOTION CARRIED.

Motion was made by Carlson and seconded by Kluthe to approve income in the amount of \$72,673.59 and expenses in the amount of \$62,727.16 for the Logan East Rural Water System as printed and distributed. Aye: Anderson, Carlson, Gustafson, Huntley, Kluthe, Krueger, Loftis, Peitzmeier, Schultz, Tighe, Zessin, Hansen. Nay: None. Absent: Meyer, Shelton, Shafer. MOTION CARRIED.

Motion was made by Carlson and seconded by Loftis to approve the income in the amount of

\$4,894.59 and expenses in the amount of \$7,825.76 for the Wau-Col Regional Water System as printed and distributed. Aye: Anderson, Carlson, Gustafson, Huntley, Kluthe, Krueger, Loftis, Peitzmeier, Schultz, Tighe, Zessin, Hansen. Nay: None. Absent: Meyer, Shelton, Shafer. MOTION CARRIED.

The conservation cost share report was given by Assistant Manager Ken Berney.

The Nebraska Association of Resources Districts report was given by Ken Peitzmeier. He reported on the upcoming NARD board meeting and basin tour.

The Nebraska Natural Resources Commission report was given by Garry Anderson. He reported on upcoming reorganization of the Natural Resources Commission.

A Natural Resources Conservation Service report was given by Robin Sutherland. (A copy of the report attached to the official minutes.)

Bob Huntley gave the Northeast Nebraska RC&D report and Chris Carlson gave the PrairieLand RC&D report.

The Administrative Report was given by staff employees. Introduced was the new Bazile GMA Project Coordinator Stephanie Butler.

The Logan East Rural Water System Advisory Committee report was given by Gary Loftis. Motion was made by Loftis and seconded by Anderson to purchase safety equipment for Logan East RWS. Aye: Anderson, Carlson, Gustafson, Huntley, Kluthe, Krueger, Loftis, Meyer, Peitzmeier, Schultz, Tighe, Zessin, Hansen. Nay: None. Absent: Shelton, Shafer. MOTION CARRIED.

Motion was made by Loftis and seconded by Kluthe to accept the Logan East Rural Water System Advisory Committee minutes of May 12, 2014. Aye: Anderson, Carlson, Gustafson, Huntley, Kluthe, Krueger, Loftis, Meyer, Peitzmeier, Schultz, Tighe, Zessin, Hansen. Nay: None. Absent: Shelton, Shafer. MOTION CARRIED.

The Wau-Col Regional Water System Advisory Committee report was given by Director Garry Anderson. Motion was made by Anderson and seconded by Kluthe to approve a \$100.00 non-refundable engineering fee for new hookups. Aye: Anderson, Carlson, Gustafson, Huntley, Kluthe, Krueger, Loftis, Meyer, Peitzmeier, Schultz, Tighe, Zessin, Hansen. Nay: None. Absent: Shelton, Shafer. MOTION CARRIED.

Motion was made by Anderson and seconded by Kruger to approve the amended Wau-Col Regional Water System Rules and Regulations. (Copy attached to official minutes.) Aye: Anderson, Carlson, Gustafson, Huntley, Kluthe, Krueger, Loftis, Meyer, Peitzmeier, Schultz, Tighe, Zessin, Hansen. Nay: None. Absent: Shelton, Shafer. MOTION CARRIED.

Motion was made by Anderson and seconded by Zessin to accept the Wau-Col Regional Water System Advisory Committee minutes of May 8, 2014. Aye: Anderson, Carlson, Gustafson, Huntley, Kluthe, Krueger, Loftis, Meyer, Peitzmeier, Schultz, Tighe, Zessin, Hansen. Nay: None. Absent: Shelton, Shafer. MOTION CARRIED.

The Information, Planning & Programs Subcommittee report was given by Subcommittee Chairman Gary Loftis. Motion was made by Loftis and seconded by Zessin to raise the cost share limit on Windbreak Renovation from \$5000 to \$8000 per project. Aye: Anderson, Carlson, Gustafson, Kluthe,

Krueger, Loftis, Meyer, Peitzmeier, Schultz, Tighe, Zessin, Hansen. Nay: Huntley. Absent: Shelton, Shafer. MOTION CARRIED.

The Projects, Equipment & Legislation Subcommittee report was given by Subcommittee Chairman Tim Tighe. Motion was made by Tighe and seconded by Anderson to approve the City of West Point's request to cost share 50% of the cost of Phase 2 of the flood levee reaccreditation up to \$69,000. Aye: Anderson, Carlson, Gustafson, Huntley, Kluthe, Krueger, Loftis, Meyer, Peitzmeier, Schultz, Tighe, Zessin, Hansen. Nay: None. Absent: Shelton, Shafer. MOTION CARRIED.

Motion was made by Tighe and seconded by Huntley to approve 50% cost share of local funding for the City of Norfolk's Recreation Trail Program (RTP) project, up to \$125,000. Aye: Anderson, Carlson, Gustafson, Huntley, Kluthe, Krueger, Loftis, Meyer, Peitzmeier, Schultz, Tighe, Zessin, Hansen. Nay: None. Absent: Shelton, Shafer. MOTION CARRIED.

Motion was made by Tighe and seconded by Kluthe to approve the City of Randolph's request for 50% cost share, up to \$15,970.50, to complete the Corps of Engineers flood control study. Aye: Anderson, Carlson, Gustafson, Huntley, Kluthe, Krueger, Loftis, Meyer, Peitzmeier, Schultz, Tighe, Zessin, Hansen. Nay: None. Absent: Shelton, Shafer. MOTION CARRIED.

The Executive Board report was given by Vice-Chairman Danny Kluthe. Motion was made by Kluthe and seconded by Schultz to include "required fees incurred" in the Personnel Policy 39 – Continuing Education. Aye: Anderson, Carlson, Gustafson, Huntley, Kluthe, Krueger, Loftis, Meyer, Peitzmeier, Schultz, Tighe, Zessin, Hansen. Nay: None. Absent: Shelton, Shafer. MOTION CARRIED.

Motion was made by Kluthe and seconded by Zessin to adopt the proposed "Step and Grade" system of establishing salary and/or wage levels and the proposed grade level for each staff position. Aye: Anderson, Carlson, Gustafson, Huntley, Kluthe, Krueger, Loftis, Meyer, Peitzmeier, Schultz, Tighe, Zessin, Hansen. Nay: None. Absent: Shelton, Shafer. MOTION CARRIED.

Motion was made by Kluthe and seconded by Zessin to approve the proposed step level for each employee for Fiscal Year 2015. Aye: Anderson, Carlson, Gustafson, Huntley, Kluthe, Krueger, Loftis, Meyer, Peitzmeier, Schultz, Tighe, Zessin, Hansen. Nay: None. Absent: Shelton, Shafer. MOTION CARRIED.

The meeting adjourned at 9:21 p.m.

I, the undersigned Secretary of the Lower Elkhorn Natural Resources District hereby certify that the foregoing is a true and correct copy of the proceedings had and done by the Board of Directors on May 22, 2014 that all of the subjects included in the foregoing proceedings were contained in the agenda for at least twenty-four hours prior to said meeting, the minutes of the Chairman and the Board were in written form and available for public inspection within ten working days and prior to the next convened meeting of said body, that all news media requesting notification of the time and place of said meeting and the subjects to be discussed at said meeting.

Dennis Schultz, Secretary

Others Present:
Tom Nathan, Meadow Grove
Jerry Alleman, Wayne
Andrew Rogers, Norfolk
Stephanie Butler, O'Neill