

**MINUTES OF
LOWER ELKHORN NATURAL RESOURCES DISTRICT
BOARD OF DIRECTORS MEETING**

7:30 p.m., Thursday, December 19, 2013

Lifelong Learning Center

601 East Benjamin, Norfolk, Nebraska

The Board of Directors Meeting of the Lower Elkhorn Natural Resources District was called to order by Chairman Joel Hansen on Thursday, December 19, 2013 at the Lifelong Learning Center, 601 East Benjamin, Norfolk, Nebraska. Chairman Hansen informed the Board and those attending of the Publication of Meeting Notice in the Norfolk Daily News on December 13, 2013 and the Nebraska Open Meetings Act information posted.

Roll call was taken by Administrative Secretary Vickie DeJong with 13 of 13 Directors present. Present: Anderson, Carlson, Huntley, Kluthe, Krueger, Loftis, Meyer, Peitzmeier, Schultz, Shafer, Tighe, Zessin, Hansen. Absent: None. (*Director vacancies in Subdistricts 5 and 7.*)

Motion was made by Kluthe and seconded by Loftis to adopt the agenda. Aye: Anderson, Carlson, Huntley, Kluthe, Krueger, Loftis, Meyer, Peitzmeier, Schultz, Shafer, Tighe, Zessin, Hansen. Nay: None. Absent: None. MOTION CARRIED.

The reading and/or action on the minutes of the November 26, 2013 Board of Directors meeting was next on the agenda. Motion was made by Schultz and seconded by Anderson that the minutes of the November 26, 2013 Board of Directors meeting be approved as printed. Aye: Anderson, Carlson, Huntley, Kluthe, Krueger, Loftis, Meyer, Peitzmeier, Schultz, Shafer, Tighe, Zessin, Hansen. Nay: None. Absent: None. MOTION CARRIED.

The Finance Subcommittee report was given by Treasurer Mike Krueger. Motion was made by Krueger and seconded by Kluthe to approve income in the amount of \$49,432.12 and expenses in the amount of \$247,560.17 as printed and distributed. Aye: Anderson, Carlson, Huntley, Kluthe, Krueger, Loftis, Meyer, Peitzmeier, Schultz, Shafer, Tighe, Zessin, Hansen. Nay: None. Absent: None. MOTION CARRIED.

Motion was made by Krueger and seconded by Loftis to approve income in the amount of \$70,484.84 and expenses in the amount of \$31,839.90 for the Logan East Rural Water System as printed and distributed. Aye: Anderson, Carlson, Huntley, Kluthe, Krueger, Loftis, Meyer, Peitzmeier, Schultz, Shafer, Tighe, Zessin, Hansen. Nay: None. Absent: None. MOTION CARRIED.

Motion was made by Krueger and seconded by Shafer to approve the income in the amount of \$5,340.69 and expenses in the amount of \$25,494.73 for the Wau-Col Regional Water System as printed and distributed. Aye: Anderson, Carlson, Huntley, Kluthe, Krueger, Loftis, Meyer, Peitzmeier, Schultz, Shafer, Tighe, Zessin, Hansen. Nay: None. Absent: None. MOTION CARRIED.

Motion was made by Krueger and seconded by Huntley to approve the income in the amount of \$4.15 and expenses in the amount of \$5000.00 for the Lower Elkhorn NRD Rural Water System as printed and distributed. Aye: Anderson, Carlson, Huntley, Kluthe, Krueger, Loftis, Meyer, Peitzmeier, Schultz, Shafer, Tighe, Zessin, Hansen. Nay: None. Absent: None. MOTION CARRIED.

The conservation cost share report was given by Assistant Manager Ken Berney.

The Nebraska Association of Resources Districts report was given by Ken Peitzmeier. He reported on the upcoming NARD Legislative Conference to be on January 27-29 in Lincoln. A Voting Delegate and Alternate were needed.

Nominated for Voting Delegate was Ken Peitzmeier. Nominations Ceased. After ballots were counted it was announced that Director Ken Peitzmeier was elected Voting Delegate. (Peitzmeier – 13)

Nominated for Voting Alternate was Bob Huntley. Nominations Ceased. After ballots were counted it was announced that Director Bob Huntley was elected Voting Alternate. (Huntley – 13)

The Nebraska Natural Resources Commission report was given by Garry Anderson. He reported on the Water Policy Task Force.

A Natural Resources Conservation Service report was given by Robin Sutherland. (A copy of the report attached to the official minutes.)

The Loess Hills Nebraska RC&D report was given by Gary Loftis and Bob Huntley gave the Northeast Nebraska RC&D report.

The Administrative Report was given by staff employees.

Motion was made by Zessin and seconded by Kluthe to approve the 2014 Board of Directors meeting schedule:

<i>January 23 (Thursday)</i>	<i>July 24 (Thursday)</i>
<i>February 27 (Thursday)</i>	<i>August 28 (Thursday)</i>
<i>March 27 (Thursday)</i>	<i>September 25 (Thursday)</i>
<i>April 24 (Thursday)</i>	<i>October 23 (Thursday)</i>
<i>May 22 (Thursday)</i>	<i>November 25 (Tuesday)</i>
<i>June 26 (Thursday)</i>	<i>December 23 (Tuesday)</i>

Aye: Anderson, Carlson, Huntley, Kluthe, Krueger, Loftis, Meyer, Peitzmeier, Schultz, Shafer, Tighe. Zessin, Hansen. Nay: None. Absent: None. MOTION CARRIED.

The Logan East Rural Water System Advisory Committee report was given by Director Gary Loftis, Shawn Blahak and Ron Dierking. Motion was made by Loftis and seconded by Krueger to accept the Logan East Rural Water System Advisory Committee minutes of December 9, 2013. Aye: Anderson, Carlson, Huntley, Kluthe, Krueger, Loftis, Meyer, Peitzmeier, Schultz, Shafer, Tighe. Zessin, Hansen. Nay: None. Absent: None. MOTION CARRIED.

The Wau-Col Regional Water System Advisory Committee report was given by Director Garry Anderson. Motion was made by Anderson and seconded by Schultz to accept the bid from P&E, Hartington, for 300' of 16:6 shielded cable and installation labor in the amount of \$825 for the Coleridge meter pit chlorine pump. Aye: Anderson, Carlson, Huntley, Kluthe, Krueger, Loftis, Meyer, Peitzmeier, Schultz, Shafer, Tighe. Zessin, Hansen. Nay: None. Absent: None. MOTION CARRIED.

Motion was made by Anderson and seconded by Kluthe to approve the appointments of Rod Patent (user); Mike Burns (Village of Wausa); and Harold Reynolds (At-Large) to the Wau-Col Regional Water System Advisory Committee for a three year term beginning January 1, 2014. Aye: Anderson, Carlson, Huntley, Kluthe, Krueger, Loftis, Meyer, Peitzmeier, Schultz, Shafer, Tighe. Zessin, Hansen. Nay: None. Absent: None. MOTION CARRIED.

Motion was made by Anderson and seconded by Zessin to accept the Wau-Col Regional Water System Advisory Committee minutes of December 11, 2013. Aye: Anderson, Carlson, Huntley, Kluthe, Krueger, Loftis, Meyer, Peitzmeier, Schultz, Shafer, Tighe. Zessin, Hansen. Nay: None. Absent: None. MOTION CARRIED.

The new Rural Water System Advisory Committee report was given by Director Bob Huntley and RWS Advisory Committee Chairperson Bonnie Smith. JEO Consulting Group, Inc. reviewed the Rural Water System Preliminary Engineering Report. Motion was made by Huntley and seconded by Loftis to pursue Alternatives 3 and 5 as described in the 2013 Rural Water System Preliminary Engineering Report. Aye: Anderson, Carlson, Huntley, Kluthe, Krueger, Loftis, Meyer, Peitzmeier, Schultz, Shafer, Tighe. Zessin, Hansen. Nay: None. Absent: None. MOTION CARRIED.

Motion was made by Huntley and seconded by Krueger to accept the 2013 Rural Water System Preliminary Engineering Report as prepared by JEO Consulting Group, Inc. and submit the report to the proper state and federal agencies for review and potential funding sources. Aye: Anderson, Carlson, Huntley, Kluthe, Krueger, Loftis, Meyer, Peitzmeier, Schultz, Shafer, Tighe. Zessin, Hansen. Nay: None. Absent: None. MOTION CARRIED.

Motion was made by Huntley and seconded by Zessin to accept the Lower Elkhorn NRD Rural Water System Advisory Committee minutes of November 25, 2013 and December 17, 2013. Aye: Anderson, Carlson, Huntley, Kluthe, Krueger, Loftis, Meyer, Peitzmeier, Schultz, Shafer, Tighe. Zessin, Hansen. Nay: None. Absent: None. MOTION CARRIED.

The Information, Planning & Programs Subcommittee report was given by Subcommittee Chairman Gary Loftis. Motion was made by Loftis and seconded by Kluthe to raise the payment on Lands for Conservation Program to \$250.00 per acre. Aye: Anderson, Carlson, Huntley, Kluthe, Krueger, Loftis, Meyer, Peitzmeier, Schultz, Shafer, Tighe. Zessin, Hansen. Nay: None. Absent: None. MOTION CARRIED.

Motion was made by Loftis and seconded by Anderson to approve 50% cost share assistance for maintenance of existing flow meters in subareas where meters are required by May 1, 2014. Aye: Anderson, Carlson, Huntley, Kluthe, Krueger, Loftis, Meyer, Peitzmeier, Schultz, Shafer, Tighe. Zessin, Hansen. Nay: None. Absent: None. MOTION CARRIED.

Motion was made by Loftis and seconded by Zessin to approve and advertise a "Request for Proposals" to develop an Integrated Management Plan in collaboration with the Lower Platte North NRD. Aye: Anderson, Carlson, Huntley, Kluthe, Krueger, Loftis, Meyer, Peitzmeier, Schultz, Shafer, Tighe. Zessin, Hansen. Nay: None. Absent: None. MOTION CARRIED.

The Projects, Equipment and Legislation Subcommittee report was given by Subcommittee Chairman Tim Tighe. Motion was made by Tighe and seconded by Huntley to approve the Interlocal Cooperation Agreement with the City of Battle for the design of the Battle Creek Bypass Channel. Aye: Anderson, Carlson, Huntley, Kluthe, Krueger, Loftis, Meyer, Peitzmeier, Schultz, Shafer, Tighe. Zessin, Hansen. Nay: None. Absent: None. MOTION CARRIED.

Motion was made by Tighe and seconded by Huntley to approve the corrected amount for the Forestry Incentive for Public Facilities grant to Cub 91 Golf Course, Tree Replacement in the amount of \$1,373.63. Aye: Anderson, Carlson, Huntley, Kluthe, Krueger, Loftis, Meyer, Peitzmeier, Schultz, Shafer, Tighe. Zessin, Hansen. Nay: None. Absent: None. MOTION CARRIED.

Motion was made by Tighe and seconded by Huntley *to approve the bid in the amount of \$947.96 from B&B Cycle for a 54" snow blade for the 4-wheeler.* Aye: Anderson, Carlson, Huntley, Kluthe, Krueger, Loftis, Meyer, Peitzmeier, Schultz, Shafer, Tighe, Zessin, Hansen. Nay: None. Absent: None. MOTION CARRIED.

The Executive Board report was given by Vice-Chairman Danny Kluthe. No action was taken.

Due to the vacancy of the Subdistrict VII director the board advertised for candidates to fill the vacancy. Candidates applying for the position were Daniel Beerbohm, Clark Boschult and Roger Gustafson. Chairman Hansen reviewed the procedure for the appointment to the Board of Directors, Subdistrict VII. Voting will be by voice vote according to the Nebraska Open Meetings Act. The successful candidate must have the majority of those voting, 7 votes. Voting will continue until someone receives the majority vote.

Vote #1:

Daniel Beerbohm – 2 – Kluthe, Loftis

Clark Boschult – 3 – Huntley, Meyer, Peitzmeier

Roger Gustafson – 8 – Anderson, Carlson, Krueger, Schultz, Shafer, Tighe, Zessin, Hansen

Roger Gustafson was declared the winner. Mr. Gustafson was given the Oath of Office by Assistant Manager Ken Berney.

Due to the vacancy of the Subdistrict VI director the board advertised for candidates to fill the vacancy. Candidates present and interviewed were James Lutter and David Shelton. The appointment will be made at the January 23, 2014 board of directors meeting.

The meeting adjourned at 9:30 p.m.

I, the undersigned Secretary of the Lower Elkhorn Natural Resources District hereby certify that the foregoing is a true and correct copy of the proceedings had and done by the Board of Directors on December 19, 2013 that all of the subjects included in the foregoing proceedings were contained in the agenda for at least twenty-four hours prior to said meeting, the minutes of the Chairman and the Board were in written form and available for public inspection within ten working days and prior to the next convened meeting of said body, that all news media requesting notification of the time and place of said meeting and the subjects to be discussed at said meeting.

Dennis Schultz, Secretary

Others Present:

Bonnie Smith, Norfolk

Tom Nathan, Meadow Grove

Jim Lutter, Carroll

Byron Brogan, Madison

Roger Protzman, JEO

Dale Bohac, JEO

David Shelton, Wayne

Greg Wees, Norfolk